

APPLICANTS TO PAPA'S CAT CAFÉ

Thank you for considering application to Papa's Cat Café. We are happy you are excited to work at our café and look forward to reviewing your application. Because of the unique nature of our business, we have a couple steps in our application process. Please read the following instructions for applying to the café. Once your application materials are complete, you may email them to info@papascatcafe.com

We receive many applicants to work at our café on a regular basis. Please note, we may not respond to your application, but will include it in our files for consideration when a position becomes available.

1. Review the job descriptions page attached. This handout details the responsibilities for the different positions at the café, as well as required skill sets. Use this handout to determine the position most appropriate for you.
2. Then, complete and submit the following:
 - Fill out standard application form attached.
 - Provide a cover letter detailing your interest in a position. Be sure to include your hours of availability and desired number of hours per week.
 - Provide a detailed resume that includes past work experiences and references.

PAPA'S CAT CAFÉ JOB DESCRIPTIONS

Café Worker

- Be able to read English, write English, and do basic math.
- Prepare beverages to order.
- Serve prepared food.
- Provide assistance in food prep.
- Serve customers promptly and courteously.
- Clean service, kitchen, and restroom areas as needed.
- Must have current Boone County Food Handler's Certification.
- Maintain register.
- Communicate orders to customers.
- Communicate with fellow staff through digital modes.
- Take and share photographs for marketing and social media.
- Must be able to carry out reasonable physical expectations of the job including lifting 25 pounds and bending frequently.

Cat Playroom Supervisor

- Monitor and record cat behaviors in accordance with Department of Agriculture
- Ensure that patrons observe rules regarding playroom behavior
- Bus tables when necessary
- Spot clean when necessary
- Groom cats (brushing, de-matting, nail trimming, etc.) when necessary
- Ensure cats are adequately supplied with food and water
- Interact with and answer questions for customers when appropriate
- Maintain litter boxes and properly dispose of waste.
- Launder linens as necessary.
- Communicate with fellow staff through digital modes.
- Take and share photographs for marketing and social media.
- Must be able to carry out reasonable physical expectations of the job including lifting 50 pounds and bending frequently.

Papa's Cat Cafe

Application For Employment

We are an Equal Opportunity Employer and is committed to excellence through diversity.

Personal Information

Name

Address	City	State	Zip
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Phone Number	Mobile Number	Email Address
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Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>
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If Selected For Employment Are You Willing To Submit to a Pre-Employment Drug Screening Test?
Yes No

Position

Position You Are Applying For	Available Start Date	Desired Pay
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Employment Desired
 Full Time Part Time Seasonal/Temporary

Shift Availability

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							
School Breaks							

References

Name	Title	Company	Phone

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	